

Location: Virtual Meeting

**Attendees:** Dave Crossman, Mark Millington, Shawn Chadwick, Cressida Govier-Drake, Lorna Davis, Viv Price (Plunkett Foundation)

**1. Apologies**

Luc Logan, Sarah Jane Helliker

**2. Minutes/Actions from Previous Meeting**

- (a) Minutes were accepted as true record of previous meeting
- (b) Actions. It was agreed that all Actions had been progressed and updated with the exception of the following, which will be ongoing and subject to separate discussion:
  - (i) CBS Model Rules. All have read and largely understood them. Part of ongoing plan is to complete the blanks e.g. Share Value, Minimum Term, Minimum Age
  - (ii) Plunkett Foundation Membership. Reliant upon agreed Action Plan, at which point application can be submitted along with £240 subscription fee.
  - (iii) Parish Council Bank Deposit. The Steering Group have decided to retain ownership of monies raised for initial due diligence due to potential delays and complexities when withdrawing monies as needed. Action agreed to be complete.
  - (iv) Parish Council Representation. The PC will decide amongst themselves who, if any, would be best positioned to support the Steering Group to provide assistance. The PC will provide a response in due course.

**3. Campaign Progress**

- (a) The ACV Application has now been approved. The Parish Council, given that the pub is still marketed for sale, must trigger the 6 week period of intention to bid. This must come from PC. Action to follow up with PC. Question raised around position if someone else bids. We are still prime, but that doesn't stop the other bid should it be genuine – we can always disband if the bid is genuine.
- (b) The <https://www.savethegreendragon.com/> web site is now up and running, with much activity already obvious. Thanks to Dave Gage for his time and effort on securing the domain for this, and the content within. Please promote this web site whenever you can.

**4. Steering Group Officer Nomination and Voting**

An overview of the recent nomination process for Officers, and subsequent voting was provided.

**5. Governance Structure**

It was agreed that there would be no fundamental changes from that laid down within the Model Rules, as detailed as Action from last meeting. As a Group we just need to fill in the blanks.

Action agreed that ongoing task over coming weeks would be to ensure that the Governance Structure is discussed and agreed.

The main consideration needs to be a name, which needs to be agreed.

## **6. Action Planning**

Comments received from Viv on Draft Action Plan. Main focus is on timing of the milestones we have targeted – they are challenging but potentially achievable.

Action Plan to be updated in line with these comments and submitted to Viv for approval before submission to Plunkett Foundation for potential Bursary grants.

General discussion took place around what other funding maybe available.

Royal Oak Stoke St Gregory should provide valuable information on how we should approach many aspects of our community buy out. Action taken to set up meeting with the Royal Oak Management Committee.

Consideration should be given to delaying the independent valuation, as the Bursary if approved could be used for that, as well as other incidental costs. Viv to try and determine timelines around this application process.

## **7. Feasibility Planning**

General discussion around what the Feasibility Planning is, and how important to the Group and the future success it is.

The first step is to all agree that the target Opening Date is achievable and everyone believes that. We should publish and refer often to this date of 30<sup>th</sup> October 2021, and everything we do is working towards this goal.

The Buyers Report once available will feed into the Feasibility Planning. This is still awaited in detail, although we have had substantially more information from Green Dragon owners which will help with our planning.

General discussion around use of Pledge Forms, which would be crucial in understanding potential funding opportunity within the community. Stockland Community used this as key part of their understanding what additional funding is needed.

Need to ensure that we have the correct onboarding messages to the community. Why should they give us their money, and what do they get from it. This has to be key part of the Groups messaging. There are many options we need to consider. Some good guides available which Viv will send details about.

## **8. Newsletter**

General discussion around the use of a Newsletter to promote what we are doing. Lorna will take on the responsibility to produce a monthly Newsletter. First one targeted for 14<sup>th</sup> December 2020.

## **9. Fundraising**

Need to start the process of how we raise money to support the community buyout. Grants, loans, shares will not be sufficient. Will look to get informal meeting to kick start this process. Recognised that there are many people out there who want to help, and have good experience in raising money.

It also helps keep the profile of the group at the forefront of the community. Its not always about how much money we raise, but how much awareness as well.

**10. Actions**

See separate Actions Register

**11. Date and Time of Next Meeting**

Wednesday 9<sup>th</sup> December 2020 likely via Virtual Meeting